

DTI 2026 **EXAMPLE** Risk Assessment

Risk	Likelihood 1 (unlikely) - 5 (likely)	Severity 1 (not severe) - 5 (very severe)	Risk Value	Action
Accident in car park at drop off / pick up	1	3	3	<ul style="list-style-type: none"> Assign a leader to keep an eye on youth in the car park who is not involved in sign up / discussions with parents/carers
Team member becoming ill / unable to come at the last minute resulting in lower than 1:8 ratio	2	4	8	<ul style="list-style-type: none"> For the number of young people coming we only need 9 leaders, currently we have 14 coming with us including the catering team, so we will still be within ratios if this happens
Coach crash	1	5	5	<ul style="list-style-type: none"> Ensure all young people wear seatbelts, with checks in place after every stop. In the event of a crash: <ul style="list-style-type: none"> Contact emergency services Decide on a safe place for the youth to wait (off the bus is a safe space, behind barriers if available or on the bus with seatbelts on)
Injury or medical situation whilst on coach	2	3	6	<ul style="list-style-type: none"> Make sure a first aider is travelling on the coach and has a first aid kit Ensure first aider has access to medical records, contact numbers, emergency consent and medication that may be required on the coach (e.g. epipen) Contact emergency services and liaise with driver of coach / Youth leaders
Losing youth in service station	2	2	4	<ul style="list-style-type: none"> Tell them to stay in groups. Get young people's phone numbers during the first

				<p>section of the journey.</p> <ul style="list-style-type: none"> ● Clearly communicate time to be back on the coach. ● In the event of losing someone: <ul style="list-style-type: none"> ○ Get all young people back on coach & do a register. ○ Leave 2 leaders on bus and rest of team go and search service station. ○ Talk to security at the service station & tell them who we are missing. ○ Once we have searched the whole service station and security, call parents and call police.
Night time incidents	3	2	6	<ul style="list-style-type: none"> ● Register that all young people are back in tents at curfew ● Designated team stay up until youth are settled. ● DTI have night stewards patrolling the site to keep young people safe. ● Tents labelled so young people can find leaders if needed in the night.
Tripping over tent guy ropes.	4	1	4	<ul style="list-style-type: none"> ● Tell them not to run around tents.
Dehydration	2	4	8	<ul style="list-style-type: none"> ● Check in with youth in groups each day to make sure they are drinking enough. ● Drinking water easily accessible.
Danger from electrical setup	2	4	8	<ul style="list-style-type: none"> ● Electrical supply protected by RCD ● Ensure safe electrical setup (connections off the ground, away from water sources/cooking areas, extension leads used correctly / not overloading plugs etc.) ● DB to manage Electrical setup as a former qualified electrician

Burns from urn, cooking hobs or other heating devices	2	3	6	<ul style="list-style-type: none"> ● Heating devices placed away from areas easily accessible by youth. ● Kitchen area out of bounds to youth unless supervised by an adult ● Suitable safety equipment used when handling hot pans etc
Burns from hot water				<ul style="list-style-type: none"> ● Boiling water for washing up should only be carried by a leader ● Urn placed at the furthest point of the kitchen so it can't be knocked over by 'passing traffic' ● Hot water for drinks delivered from pump action 5L thermos flasks.
Injuries from kitchen equipment	2	3	6	<ul style="list-style-type: none"> ● Youth are not allowed to use kitchen equipment unless closely supervised. ● Sharp knives locked in a combination metal box and only used by leaders
Fire while cooking	1	4	4	<ul style="list-style-type: none"> ● Bucket of water to be kept in kitchen area ● Fire blanket available in kitchen area ● Hobs places at a safe distance from gazebo walls
Sunburn	3	2	6	<ul style="list-style-type: none"> ● Remind youth to wear suncream on hot days. ● Spare suncream in youth box if needed.
Allergic reactions - food allergies	2	4	8	<ul style="list-style-type: none"> ● Check relevant youth have epipen and that youth leaders know where to access this in an emergency ● Instruct all leaders on how to use epipen. ● Nut free catering planned ● Communicate no nuts and need to keep gluten separate to other kitchen things to youth and team. ● Check emergency details on arrival. ● Clearly display list of food allergies in kitchen area to be accessed by leaders as needed

Youth / team get food poisoning	2	2	4	<ul style="list-style-type: none"> • Ensure catering team have appropriate and recent food hygiene training and follow relevant procedures • Encourage use of anti bacterial hand gel • Use appropriate anti bacterial spray on work surfaces and only use disposable cloths • Ensure correct washing up procedures and only allow washing up to drip dry in clean containers off the floor
Injury during sports / on DTI games equipment	2	3	6	<ul style="list-style-type: none"> • Risk assessment carried out by DTI • Ensure youth are clear how to contact youth leaders for assistance if they need to
Losing young person on site	2	2	4	<ul style="list-style-type: none"> • Instruct young people to stay in groups especially after dark. • Get young people to sign the Site Contract to confirm they will follow the site rules and not leave site. • Get all young people's numbers while on coach on the way there. • Regular registers of groups at meal times and when they go to their tents at night • Team leaders gathering their young people at both meetings. • Make sure all young people have youth phone number • Curfew to be in bed by 11:30pm • If a young person is more than 30 minutes late for a check in point and we cannot contact them or find them, tell DTI we have lost a young person. • DTI have extensive lost child protocol.
Young person disclosing a	3	3	9	<ul style="list-style-type: none"> • Refer to the DTI Safeguarding Co-ordinator or their

safeguarding concern				deputy and follow their advice <ul style="list-style-type: none"> • Notify church safeguarding lead. • Make sure our team are trained on DTI's protocol • Record concern factually using digital notes on phone & email to xxx
Allegation against team member by a young person	1	5	5	<ul style="list-style-type: none"> • Make sure team are briefed on safeguarding including not going in young people's tents, carrying out all 1:1 chats within view of others, eg in a cafe, not initiating physical contact. • 2 leaders to accompany youth off site for visits to A&E / trips to the station etc • Talk to male leaders about being mindful when using urinals. Consider using cubicles or waiting until our young people are no longer in the toilets to use a urinal, where possible.
Losing young person during the time that they don't have phones.	4	1	4	<ul style="list-style-type: none"> • Give young people clear instructions about where to meet. • Check all young people are present at the start and end of main sessions and mealtimes.
Young people bringing alcohol or drugs on the trip	2	3	6	<ul style="list-style-type: none"> • Clearly state alcohol & drugs are not allowed on the trip on the rules form that they & their parents have to sign. • Double check at sign in. • If drugs or alcohol are found, parents to be contacted in every instance, decide whether to send home based on severity of incident.
Weapons	1	5	5	<ul style="list-style-type: none"> • Clearly state weapons are not allowed on the trip on the rules form that they & their parents have to sign. • Double check at sign in. • If weapons are found, parents to be contacted in every instance, young person to be sent home.

				<ul style="list-style-type: none"> • Locked knife box for all kitchen knives.
Inappropriate peer relationships eg sexual	2	2	4	<ul style="list-style-type: none"> • Clear communication that cannot go in opposite gender tents • Team flag concerns to group lead • Pastoral conversation if we see an inappropriate relationship developing
Neurodiverse youth or leaders becoming dysregulated	2	2	4	<ul style="list-style-type: none"> • Have individual plan for each known person

EXAMPLE ONLY