

## **DTI Exhibitor Terms and Conditions**

### **Terms and Conditions for Concessions**

#### **1. Definitions**

“Booking Fee” means the amount charged by VCUKI to the Exhibitor for the Event trading rights granted under this agreement.

“DTI” means the VCUKI youth ministry and Summer Event ‘Dreaming The Impossible’. The DTI Operations Team can be contacted by emailing [hello@dreamingtheimpossible.org](mailto:hello@dreamingtheimpossible.org) or calling 0115 988 7067.

“Evangelical Alliance” means The Evangelical Alliance. A company limited by guarantee Registered in England & Wales No. 123448.

“Event” means the DTI Summer Event.

“Exhibit” means a space at the Event allocated to an exhibitor for their stand.

“Exhibitor” means any company, organisation and/or person advertising space at the Event, their staff and volunteers

“The Station” means the central hub at the Event where charities and organisations can come and exhibit. The Station aims to be a place where young people can come and be equipped with resources and information that will help them passionately pursue Jesus back home after attend the DTI Event.

“VCUKI” means Vineyard Churches UK & Ireland, a Charitable Company limited by guarantee registered in England and Wales under Company No.04839046. Charity Registration No. 1099748 whose registered address is at Unit 8, K3 Business Park, 200 Clough Road, HU5 1SW.

“We”, “Our” and “Us” means VCUKI.

“Written” and “writing” as those terms are used in this agreement shall include communication sent by email.

“You” and “Your” means the Exhibitor applying to Exhibit at DTI.

#### **2. Payments and Charges**

Your Exhibit will not be secured until the Booking Fee (invoiced separately) is paid in full.

Booking Fees for 2024 are as follows:

3m x 2m pitch: £750

6m x 2m pitch: £900

All invoices are due in full within twenty-eight (28) days of the date of the invoice being issued. If the invoice is not paid within 28 days, VCUKI reserves the right to charge interest on the invoice at the statutory rate (currently 8% plus the Bank of England base rate).

Invoices can be paid by bank transfer to Vineyard Churches UK & Ireland using the details provided on the invoice. Please use the invoice number as your payment reference.

### **3. Cancellation by Exhibitor**

Bookings cancelled by the 26th April 2024 will be entitled to a refund of the Booking Fee, less a 25% administration charge.

Bookings cancelled after the 26th April 2024 will be charged the full Booking Fee.

### **4. Event Cancellation**

VCUKI may, in its own discretion, cancel or postpone the DTI Event at any time.

If the Event is postponed you will be offered the opportunity to reserve your Exhibit booking for the rearranged dates for the Booking Fee already paid, no other charges will be due. If you are unable to attend the new Event dates then we will issue you with a full refund.

If the Event is cancelled, you will be issued with a full refund.

### **5. On-site**

The DTI Operations Team and their designated representatives are solely responsible for the allocation of Exhibit spaces.

You are responsible for the delivery, erection, staffing, dismantling and removal of your exhibit and any materials associated with it.

You are responsible for the safety of your exhibit area.

#### Access to the site:

From 09:00 hrs on Saturday 27th July 2024 (before the Event opens). All Exhibits must be fully set up by 14:00 hrs ahead of the Exhibitor briefing. No units/stalls are to be dismantled or packed away until 23:00 hrs on Wednesday 31st July 2024. Exhibitors and their units/stalls must be offsite before 12:00 hrs on Thursday 1st August 2024.

### **6. Vehicle Access to the event**

Exhibitors will be able to drive on-site until 12:00 hrs on Saturday 27th July 2024. After 12:00 hrs all vehicles are to be moved to the car park.

During the Event DTI aims to limit vehicle movement around the site for delegate safety and asks that vehicles are only brought onto the site if pre-arranged with the DTI Operations Team. Gate teams will not permit access without prior authorisation

DTI operates a 10-mph speed limit across the site.

## **7. Exhibiting Hours**

All stands must be manned during the following opening hours, unless otherwise agreed in writing:

13:00 – 17:00 (Sunday 28th July to Wednesday 31st July 2024)

21:00 – 23:00 (Saturday 27th July to Wednesday 31st July 2024)

## **8. Accommodation**

Exhibitors will be responsible for providing their own accommodation and food for staff whilst at the Event. If you would like to camp onsite, please inform the Operations Team. Unless otherwise indicated, exhibitor teams will be camped with other exhibitors and team at DTI. **Please note exhibitors DO NOT have meals provided and will need to make their own arrangements for this.** Please ensure that your team are aware of what will and won't be provided. There are food vans on site and supermarkets a short drive away.

## **9. Site Passes**

We will provide each Exhibitor with wristbands that will act as site passes throughout the Event.

We ask that wristbands are always worn on site. Wristbands will need to be shown to the Site Stewards at the gates to enable access and egress of the site.

DTI request that Exhibitors submit staff names and a contact number to DTI before arrival on site. These details will be stored securely and will only be used in case of an emergency.

## **10. Accessibility**

DTI aims to be as accessible as possible to all Event attendees. Where possible, please make sure your Exhibit is accessible for people with additional needs such as wheelchair users and people with impaired sight and hearing.

## **11. Product Sales**

Exhibitors wishing to sell products must ensure that they have obtained approval from DTI for the items they wish to sell. All merchandise should be a resource to our delegates and/or

directly support your charitable trust, not simply for profit. It must also be in line with the Evangelical Alliance basis of faith. Please contact us if you have any questions. We especially ask that you don't give out or sell anything that could be used to cause damage to persons or property.

## **12. Health and Safety/Certification documents**

It is the responsibility of the Exhibitor to ensure that all their health and safety and food safety certification and documentation is current and up to date.

We will ask you to email the following documents to [hello@dreamingtheimpossible.org](mailto:hello@dreamingtheimpossible.org) by Sunday 30th June 2024. Exhibitors must provide evidence of:

- Public Liability insurance
- A Safety Risk assessment

The safety of your Exhibit, your staff and volunteers and members of the public visiting your unit is your responsibility.

Failure to supply any of the above documents may result in the termination of your booking.

## **13. Security & Insurance**

The Exhibitors centre will be locked/secured outside of opening hours; however, we recommend that you remove all valuable items from your exhibit.

You agree that VCUKI or any of their designated representatives are not responsible or hold any liability for any loss or damage of your equipment goods or personal belongings, or personal injury of representatives working for or connected to you or for any members of the general public attending this Event which are directly or indirectly incurred by you whatsoever.

You are obliged to take out insurance to cover any hazard or loss, which may occur at the Event. **This must include public liability insurance for no less than £3,000,000 per claim.**

If you are employing staff to work on your Exhibit, you must also hold employer's liability insurance.

A copy of these insurance certificates must be submitted thirty (30) days before the event to [hello@dreamingtheimpossible.org](mailto:hello@dreamingtheimpossible.org) and a copy must be available on site. Failure to supply this documentation on demand will result in the termination of your Exhibit booking.

## **14. Advertising and Intellectual Property**

All articles, goods, advertisements, signs and any other materials displayed must comply with the law and be free from offensive or defamatory images, words or statements. Furthermore, all images, words or statements need to be appropriate for a Christian faith youth gathering.

The use of the name or logo of VCUKI and/or DTI or any other combination of the Event/organisation name and/or brand/logo is prohibited on any merchandise and marketing material.

We do not tolerate advertising outside of The Station in venues or around the site. Fly posting is strictly prohibited.

## **15. Restrictions**

The Exhibitor must ensure that any sound coming from their Exhibit is kept to a volume that does not cause any annoyance to other Exhibitors, venues, or delegates. In case of any dispute, the decision of the DTI Operations Team is final. If an Exhibitor is deemed by the DTI Operations Team to be causing a nuisance, they may be asked to close their unit/stall and leave the site immediately.

DTI has a strict no alcohol or drugs on-site policy. Please ensure that Exhibitors are aware of this policy. Any non-compliance with this policy will result in Exhibitors being escorted off-site.

Proselytising or sectarian propaganda is not permitted on site. We ask this of delegates and Exhibitors alike and allow no exceptions.

## **Exhibitor Behaviour**

Exhibitors must abide by all of the terms in this document, and we draw particular attention to the following rules:

- 1) A formal statement of our beliefs is laid out in the statement of faith on the Vineyard Churches website. We require that all Exhibitors are both sympathetic to this basis and keep all their on-site activity in line with them.
- 2) All Exhibitor team members must sign and agree to our code of conduct, volunteer policy and team rules which will be sent out after you have completed our application form on our website.
- 3) The emphasis of The Station is to support delegates in seeking out information and resources that are of interest to them in a relaxed but vibrant setting. Aggressive sales will not be tolerated.
- 4) It is not a forum for teaching or biblical instruction. We have a structured teaching programme which is delivered through the main meetings and an extensive seminar programme.

**For Event details or to apply, go to <https://dreamingtheimpossible.org/>**

**For further information please contact or for general enquiries please contact:**

**Tel: 0115 9887067**

hello@dreamingtheimpossible.org